



Position Title: Bakery QC

Region: JHB

Department: Quality

Job Summary:

We are seeking a highly motivated and detail-oriented **Bakery Quality Controller** to support our **Bakery & Quality** teams. The ideal candidate will have strong communication skills, be able to manage multiple tasks, and thrive in a fast-paced, collaborative environment, have own transport or reliable transport. Must be a proactive, results-driven individual with a passion for **Quality**.

As a **Bakery Quality Controller**, you will play a crucial role in driving the company's growth and success by **(ensuring adherence to specification of process requirements)**.

Responsibilities:

- Periodic training for personnel as per annual matrix and gap analysis outcome
- Drive food safety culture at processing level
- Develop and review of standard operating procedures (SOPs) for the bakery
- Sign off on cleaning done in the bakery
- Assist with coordinating and ensuring success implementation of new processes, new procedures, new checklists, projects, etc.
- Participate during internal and external audits
- Completion of production checklist for product control, verification, and traceability
- Product sampling for external lab testing
- Retention sample collection and storage
- Analyse retention samples at end of life
- Ensure COAs are received at point of receiving and filed
- Raise NCRs against suppliers if non-conformances are noted at point of receiving, during storage or during processing
- Entry level HACCP knowledge

Qualifications:

- Nat. diploma / Advanced Nat. diploma / B.tech in any of the listed qualification Animal Nutrition, Agricultural Science, Veterinary Science, Food Science and Technology or related fields.
- Knowledge of BRCGS requirements
- HACCP certification would be advantageous
- Two years or more **Quality** experience required
- Strong written and verbal communication skills

- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint).
- Excellent organizational and time management skills with the ability to prioritize tasks and meet deadlines
- Strong analytical and problem-solving skills with an ability to think critically
- A team player with a positive attitude and a willingness to learn and adapt to new challenges
- Ability to work independently and manage multiple tasks simultaneously
- Familiarity with the industry and a passion for staying current with industry trends and best practices

Additional information:

- Working hours: Monday – Friday (07H30 – 17H00)
- **JHB** based

Please send updated CV to (person's name) at (email address)

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